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| Participant no. |  | |
| Interview type | Post Shift/Next Morning/Workplace Walkthrough/Management Interview/Home Tour/Expert [delete as appropriate] | |
| Interviewer name/s |  | |
| Transcriber name |  | |
| Original language |  | |
| SPEAKER (I = Interviewer’ P = participant) | Time Stamp (from recording), e.g. 00:03, at commence-ment of sentence | Add transcription as text in this column. Please provide close to verbatim/full sentences. No need for ‘um’ ‘er’ etc.  Use only plain text (no bold or italics).  If words are unclear, indicate with square brackets the meaning you think is likely OR write “inaudible” if unsure. |
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